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Asthma UK supports people with asthma when they need us the most and funds world-leading research to find better treatments and ultimately a cure.

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<b>Title of Meeting:</b>	Asthma UK's Twenty-seventh Annual General Meeting
<b>Meeting date:</b>	28 June 2016
<b>Venue:</b>	18 Mansell Street
<b>Present:</b>	<p>Professor Rob Wilson Kay Boycott Harriet Jones</p> <p><b>Members of the Lay Advisory Panel:</b> Philip Seagrave (Chair), Tressey Thompson, Julia Kerr, Peter Naylor, Serena Farrow</p> <p><b>Members:</b> Elizabeth Hamshaw</p> <p><b>Trustees</b> Barbara Herts, Mary Leadbeater, Dr Paul Hodgkin, John Garbutt, Martin Sinclair, George Anson, Jane Tozer, Matt Smith</p> <p><b>Senior Management Team</b> Dr Samantha Walker, Lindsay Gormley, Lee Green, Andrew Proctor</p>
<b>Apologies:</b>	<p><b>Trustees</b> Kate Clarke, John Tucker, Professor Sir Lewis Ritchie</p> <p><b>Members</b> Dr Bill Frankland, David Claye</p>

Professor Rob Wilson welcomed all attendees to the twenty-seventh annual general meeting and thanked the members of the Lay Advisory Panel for their effort and contributions. He indicated that prior to the formal business meeting presentations would be given by Kay Boycott - Chief Executive - to present an overview of the 2014-15 highlights and Harriet Jones - Director of Finance and Resources -to present the 2014-15 financial performance and outlook.

Areas covered in the presentation included:

- The charity's mission and focus
- How we are making a difference and the year in numbers

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- Asthma UK's key strategies and achievements, covering research, campaign and support
- The five key strategies to deliver throughout 2015-16 including research, campaigning for good asthma care, support, ending complacency and attracting more funding for asthma

Harriet Jones took attendees through the overall financial performance of the charity through 2014 -15, and provided an explanation for any figures that had changed significantly.

Following the presentations, the Chairman moved on to the formal business of the Annual General Meeting and reminded all attendees present that only members can vote.

### **1. Apologies for absence**

These are shown above.

Professor Wilson informed the meeting that 203 people had appointed him as their proxy.

### **2. To approve the minutes of the AGM 2015 and matters arising**

The minutes of the meeting were approved on a show of hands at the meeting, nine votes in favour, combined with the 199 proxy votes received in favour and 4 abstentions.

### **3. To consider the accounts, balance sheet and auditors' report for the year to 30 September 2015**

The Chairman reminded everyone that there was no need for a formal vote as the accounts had already been approved by Council.

### **4. To appoint Crowe Clark Whitehill as auditors and authorise the council to fix their remuneration**

Martin Sinclair, in his capacity as Chair of the Finance and Audit Committee, gave a brief overview of the formal tender process taken to appoint the charity's auditors, as Asthma UK Financial Process Controls state that "in accordance with good practice, the audit will be re-tendered at least every five to six years unless the Trustees agree there are operational considerations to delay".

The tender sub-committee agreed unanimously that Crowe Clark Whitehill be appointed.

This was agreed with 194 proxy votes in favour, 4 abstentions and 5 votes against. In addition nine people present at the meeting voted in favour.

### **5. To elect trustees to fill vacancies on Council**

The Chair confirmed that the re-election of two candidates for a three year term and two year term had been uncontested. He took the opportunity to congratulate the two re-elected trustees Matt Smith and Jane Tozer and congratulated the newest trustee to join the Board - Professor Sir Lewis Ritchie.

He went on to thank the outgoing trustees June Coppel and David Steeds for their contributions and hard work.

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This concluded the formal business of the meeting.

The Chairman drew the meeting to a close. He thanked everyone for attending and invited them to stay and meet members of the Senior Leadership Team.